

COUNCIL PRE-MEETING

Tuesday, September 7, 2021 5:30 p.m.
Casper City Hall – Council Chambers

AGENDA

1. Discussion of Process to Fill Ward I Vacancy
2. Sole Source Request – Grit Removal System
3. Sole Source Request – Centrifuge Service at the Wastewater Treatment Plant
4. Mutual Aid Agreement – Cheyenne
5. Agenda Review

Mayor Freel began the pre-meeting session at 5:41 p.m. with Councilmembers Cathey, Engebretsen, Gamroth, Knell, Pacheco and Mayor Freel in attendance. Councilmember Pollock attended via GoToMeeting. Absent: Johnson.

City Manager Napier introduced the topic of the schedule for the next work session and the interviews for the Ward I vacancy. He offered that Council could meet as scheduled on Tuesday, September 14th, but the night of the 15th could also be used if additional time is needed. He covered what items are scheduled for the work session, and shared that the Wyoming Community Development Authority (WCDA) Community Development Block Grant item needs to be discussed on the 14th. Mayor Freel asked how much time will be needed for the WCDA item. City Manager Napier explained that the item is involved and would require at least a half hour. Council discussed the matter. Mayor Freel asked Council if they would rather cover everything on the 14th or meet on two nights. Council provided support to start the work session at 4:00 p.m. on September 14, 2021 and then hold interviews at 5:30 p.m. City Manager Napier asked if staff could make an additional comment on the interview process.

Pete Meyers, Management Analyst, indicated that one of the applicants requested to be interviewed via GoToMeeting. Council indicated support of this. Mr. Meyers also asked about the interview format. Councilmember Knell shared that he would like to have Council ask the interview questions rather than having the candidates answer the questions independently. He also requested that Council ask the candidates if they are aware of the current issues facing Council. Councilmember Gamroth shared that he would also like to ask candidates about their familiarity with topics and would prefer Council pose the questions to the candidates. Councilmember Knell asked if the candidates could be present for all of the interviews. City Manager Napier indicated that because all of the interviews are held in public, then candidates may be present or view the broadcast of the interviews. Mayor Freel asked about the candidate participating via GoToMeeting, and Mr. Meyers confirmed that it would be the same as the rest of the interviews, only virtual rather than in-person. Mayor Freel requested that if Council had additional interview questions that they be sent to staff before Friday.

City Manager Napier shared that there are two sole source requests for consideration and asked for further information from staff. Andrew Beamer, Public Services Director, addressed the need for the purchases as well as the need for them to be handled as sole source purchases. Council did not have any questions regarding the purchases.

City Manager Napier spoke briefly regarding the renewal of the mutual aid agreement with the City of Cheyenne. Police Chief McPheeters provided a further explanation of the arrangement and the historical need for such an arrangement. Council had no questions on the matter.

Mayor Freel moved on to agenda review. City Manager Napier mentioned some of the items on the agenda, but had no further comments on the agenda.

Mayor Freel adjourned the pre-meeting at 5:57 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Christa K. Wiggs
Assistant City Clerk

Steven K. Freel
Mayor